



OLIVER ROOTS & FRUITS EXPO

FOOD TRUCK APPLICATION

AUGUST 19, 2023

Event Overview

Oliver's annual Roots and Fruits expo is a free, fun-for-all-ages celebration; designed to bring our residents together to build community with a focus on the land and what it provides, people, history, and arts community. Downtown parade followed by live entertainment and activities in the Park and exhibits in the Hall.

Saturday August 19

- 8:00AM – Vendor gates open
- 10:30AM – Set up must be complete and non-service vehicles removed from site
- 11:00AM – Public gates open
- 10:00PM – Public gates close
- 11:00PM – Teardown must be complete

Nothing is to remain in park. Please remove all garbage and waste.

Registration Requirements

***Must be submitted no later than Friday August 11th**

- Completed Application Form
- Payment of Vendor Fee
- Liability Insurance Certificate
- **Oliver Parks and Recreation** must be listed as additional insured
- Interior Health Permit to Operate
- Food Safe Certification
- Technical Safety BC Electrical and Gas Approval labels.

BUSINESS NAME : _____

CONTACT NAME: _____ PHONE: _____

EMAIL: _____

TRUCK DIMENSIONS: _____ LENGTH _____ WIDTH (INCLUDE AWNING)

MAILING ADDRESS: _____

CITY: _____ POSTAL CODE: _____

FOOD TRUCK DESCRIPTION/ TYPE OF FOOD: _____

SPECIAL REQUESTS: _____

I'm willing to accept Volunteer Meal Vouchers (please circle): **YES / NO**

*OPRS will pay vendor a flat rate of \$15 for each voucher collected. Volunteers/performers do not pay any money over the voucher, nor get change back for a used voucher. We ask that participating food vendors offer at least one full meal item from their menu for the \$15 food voucher price.

VENDOR FEE'S & PAYMENT *non - refundable		
Item	Fee	Amount
Standard Entry Fee for Aug 19 <i>*Includes 5% tax on \$100 entry fee, plus refundable \$25 Damage Deposit</i>	\$130/each *included deposit and tax*	
15amp – 110 volt (per plug, max 2)	\$10	
30amp – 220 volt (maximum load)	\$30	
Table Rental	\$10	
Fee Total	_____	

Please do not mail cash; payments can be received at the Recreation Office Monday – Friday 8:30AM – 4:30PM. Cheques should be payable to “Oliver Parks and Recreation”. Payment can also be made by credit card in person or by calling the Recreation Office at 250-498-4985.

This event has limited space for Food Trucks. A filled out application does not guarantee acceptance into the Expo. All applications are subject to review and approval. Fees will be processed once acceptance is confirmed.

If you require further information, please contact Festival Director, Carol Sheridan at Oliver Parks & Recreation.

Phone: 250-498-4985

Email: carol@oliverrecreation.ca



OLIVER ROOTS & FRUITS EXPO

2023 FOOD VENDOR

INFORMATION AND GUIDELINES

In Consideration of being granted space as a food vendor by the Roots and Fruits Expo, the vendor agrees to the following terms, conditions, and considerations:

POWER SUPPLY/ACCESS:

- **Vendors must disclose their maximum power requirements necessary to run from start of the event to finish on this application.** We have limited power supply including standard 110v plugs and 2 stations that can provide a maximum draw of 30amps. We are not able provide 50amp service to vendors. Approval and placement will depend on the vendor's power requirements. Vendors who booked a power site are responsible for ensuring that all their equipment, power cords, and plug-ins meet BC safety Authority Electrical Standards. All vendors will be inspected by the Festival electrician prior to opening for service and operation will not be permitted if vendor is in violation or is using damaged electrical cords.
- Vendors must provide their own water source for service and dispose of greywater at an approved sani-dump.
- Oliver Parks and Recreation makes efforts to be environmentally conscious and minimize the carbon-footprint of our events. **No Styrofoam** containers may be used, please choose the most environmentally friendly containers and flatware possible. Please provide a garbage can at your station, garbage can be added to the event dumpsters.
- Vendor is responsible for any damage to their site. Vendors should take measures upon leaving to ensure that their location does not have any grey water, grease, debris, or garbage. We will keep your \$25 damage deposit if we determine your site to need extra attention after the festival.
- Festival site is **non-smoking**, except in designated areas and **no pets** are allowed at the venue.
- Vendors must be open by 11:00 AM on Aug 19, and remain open until gates close to the public. See application for specific timeline.
- The Roots & Fruits Committee, Oliver Parks and Recreation, contractors, employees, and volunteers shall not be held responsible in any way for any physical or personal damage, loss of goods or property, or liability associated with this event.
- The Vendor expressly agrees to adhere to all Municipal, Provincial, and Federal statuses, bylaws, and regulations in obtaining proper permits and licenses to operate their business.
- The Vendor is not permitted to sell or serve any alcoholic beverages and to ensure that their employees and representatives are not under the influence while serving.
- Vendors who are in violation of the guidelines, are abusive to staff, volunteers or guests; or who display disorderly conduct may be forced to close and be removed from the Festival until they are able to return for tear down.

VENDOR AGREEMENT

I _____ have read, and agree to comply with the rules and regulations prescribed by the Oliver Roots & Fruits committee and agree to save and hold the Oliver Parks and Recreation Society and its' Directors free from any action resulting from any loss or damage to person/s or property whatsoever arising out of participation in the Roots & Fruits Expo events..

Signature: _____ Date: _____